

Meredy Amyx

Editor

<http://meredyamyx.com/Editorial/>

E-mail: editor@meredyamyx.com

Seasoned, versatile editor with many years' experience in nontechnical and technical documents who knows how to be both the reader's advocate and the author's best friend.

Skills

- ◆ Manuscript editing
- ◆ Copyediting
- ◆ Developmental editing
- ◆ Proofreading
- ◆ Indexing
- ◆ Style guide compliance
- ◆ Documentation specifications compliance

Tools

- ◆ Microsoft Word
 - ◆ FrameMaker
 - ◆ Adobe Acrobat Pro
 - ◆ Pencil and pen
 - ◆ Standard references and style guides
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Professional History

- ◆ Freelance editor and manuscript consultant, private clients, 2010 onward; current projects: novel, memoir
 - ◆ Senior technical editor, Cisco Systems, Inc.: technical documentation, 2000–2009: software user documentation, system messages, training materials, white papers, MRDs, PRDs, presentations, glossaries, indexes, internal web content, process documents, and more
 - ◆ Senior editor, Computer Curriculum Corporation: educational materials, curriculum content in reading and language arts, and software user documentation, 1992–2000
 - ◆ Technical editor, Fujitsu America, Inc.: technical documentation, 1990–1992
 - ◆ Freelance editor, book publishers (Jossey-Bass, Brooks/Cole, Wadsworth, others): 25 book-length manuscripts in social sciences, computer science, and other fields, 1979–1990; detailed list available upon request
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Service

- ◆ Editor-in-chief, anthology: *Who Are Our Friends? and Other Works by South Bay Writers*, published by California Writers Club, South Bay branch, 2009
 - ◆ Mensa leadership conference presenter, "Serving Your Group Through the Newsletter," 2002
 - ◆ Mentorship of junior editors, 2000 and 2001
 - ◆ Editor, *Editor's Handbook*, 2nd ed., manual for all newsletter editors of American Mensa, 1982
 - ◆ Editor, *Mensa Bulletin*, national publication of American Mensa, 1977–1980
 - ◆ Editor, newsletters (6) of various organizations over a 26-year period
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Current Memberships

- ◆ American Mensa Ltd., 1972–present; life member
 - ◆ California Writers Club, South Bay branch: South Bay Writers, 2005–present
 - ◆ Bay Area Editors' Forum, 2007–present
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Selected Honors and Achievements

- ◆ Dean's List, Boston University, 1972
- ◆ Awards of recognition for newsletter editing, American Mensa, 1973, 1975, 1977
- ◆ Distinguished Service Award, highest award given by American Mensa, 1980
- ◆ First place, short story contest, East of Eden Writers Conference, September 2008

Publications

- ◆ At least 100 articles, essays, editorials, stories, poems, and puzzles published in newsletters large and small, mostly in Mensa and in *WritersTalk*, newsletter of South Bay Writers, over a period of more than 30 years
- ◆ Several articles and word puzzles sold to commercial publications
- ◆ Selections in *Who Are Our Friends? and Other Works by South Bay Writers* (2009)
- ◆ Article on grammar in *Devil Mountain Views*, East Bay chapter of STC, March/April 2010
- ◆ Short story in *West Winds Centennial*, anthology of the California Writers Club (forthcoming)

Education

- ◆ B.A., English, Boston University; magna cum laude, 1972
- ◆ Extension and other classes for self-enrichment: introduction to linguistics; beginning Sanskrit; teaching beginning ESL; speaking, listening, reading, and writing in the early years (early childhood education); technology in the classroom; mythic stories; the sage in story and symbol; ethics and character; De Anza College lifelong learning program, 2005, 2010: courses in humanities, literature, philosophy, drama, film studies; writing fiction that sells; writing humor; various writers' workshops and writing conferences.
- ◆ Self-teaching: linguistics, Sanskrit, medieval history, Zen Buddhism.
- ◆ Selected courses at Cisco: presentation skills, 2003; Working Effectively with India, 2003, 2004; Project Leadership, Management and Communications, 2006, 2007; Writing for the Web, 2008; Winning Negotiation Practices, 2009; Transformational Leadership, 2009.

Languages

Formal study: Latin, German, French

Exposure: Greek, Japanese, Italian, Sanskrit, Spanish

Personal Interests

Books, literature, reading, writing, editing
Language – English and all the others
Art, especially painting
Opera and classical music
Theatre and film
Philosophy

Psychology
Mythology
Fairy tales and folk tales
Religion and magic, two sides of one coin
Rational thought
Zen Buddhism

References

Available upon request.
